



Reflect on your own experiences with children, families, and colleagues. If you are an supervisor, administrator, or adult educator, how might you use these questions and activities to help other adults reflect on their experiences?

## Know Yourself

Administrators working in stand-alone programs are typically responsible for managing the business-side of the program, including human resources, along with all of the educational components. Wearing this many indispensable hats often leaves administrators with little time for anything but meeting immediate deadlines.

Providing teachers with pedagogical guidance is often lost or sorely neglected. Thus, administrators miss out on the ultimate satisfaction of participating in the learning and development of the staff and children.

## Try This

Take a quiet moment to yourself without interruptions, perhaps with a healthy snack in hand, to reflect on which of these statements most closely reflects your thinking:

When I think about my deepest longings at my job...

- long for more time out of the office to really connect with the families, teachers, children, and life of the classroom.
- I long for someone else to provide support for the teachers and families, so I can focus on being a more efficient administrator.

Are there thoughts or feelings you'd like to add that are not reflected in these statements?

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Download the **Administrator or Pedagogical Leader Self-Assessment**. You can find it in the *Know Yourself Key* for this competency. Complete the self-assessment evaluate your skills set and time allocation. After completing the exercise, reflect on what you discovered about yourself.

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Write down goals you might want to set that will help you create balance between administering and leading your program.

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